

**Joint Town Board & Planning Commission Meeting
January 17, 2024
2399-90TH AVE., BALDWIN, WI**

Meeting was called to order by Board Chairman Douglas Veenendall at 6:30 PM.

Present: Douglas Veenendall, Supervisors Don L. Johnson, Supervisor and Commission Chairman Joseph Kusilek, Treasurer Tammie Curtis, Commission members Mike Curtis, David Niccum and Heather Zinda & Clerk James Harer. Absent: David Mentink.

The purpose of this meeting was to discuss changes to the Town Building Permit Ordinance as it relates to language and uniformity of enforcement.

Chairman Douglas Veenendall lead the group in review and recommended changes to our ordinance as compared to several surrounding towns and consensus of the group.

Section 1.13 Petition for variance was discussed. The group felt that a form should be developed based on existing variance forms of the town and county and that the Planning Commission should be involved in review and recommend action to the board when a petition is received. Also, any petition that required action prior to a regularly scheduled meeting would be at the petitioner's expense.

1.16 PENALTIES. This portion was discussed as related to the towns ability to levy and enforce the forfeiture clause. The consensus was that when the ordinance changes are reviewed by an attorney that we inquire of the exact procedure that needs to be in place by the town and at what cost to implement that procedure before further action is taken.

The group felt that every town official and all residents needed to be involved in identifying structures being built without a permit and action to gain compliance be taken so assessed values can be insured.

Motion by Joseph Kusilek to adjourn at 8:15. Seconded by Heather Zinda, carried.

James Harer, Clerk